

# MILO SANDERS

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*I have over a decade of experience working in the publishing industry, communicating with clients, and working on multiple projects simultaneously, all while upholding standards of accuracy and integrity. Currently pursuing my master's degree in Publishing and Writing focusing on expanding and uplifting the voices of underrepresented authors.*

## Education

### **MA Publishing and Writing/Emerson College/2026 (expected)**

- Worked as a team to acquire, publish and market a manuscript
- Designed, wrote and edited a magazine for Magazine Media Essentials
- Interviewed multiple sources and wrote four magazine articles for magazine
- Honed copy-editing skills in a classroom setting, using Strunk and White and other texts

### **BA English/Oklahoma Christian University/2009**

## Experience

### **Teacher's Assistant**

*Emerson College/ Boston, MA/2025-present*

- Sourced, converted and remediated PDFs for text-to-speech in a classroom
- Gathered URLs and quotes for course modules
- Organized and copyedited announcements and modules in Canvas
- Created and edited new and preexisting presentations using Google Slides

### **Freelance Editor**

*Self/ Seattle, WA/ 2014-2024*

- Copy edited manuscripts for self-published authors using Chicago Manual of Style, 17<sup>th</sup> Edition
- Conceptually edited approximately one manuscript a month to provide detailed and thoughtful feedback to authors
- Used markup tools in Google docs and Microsoft Word for effective communication

## **Managing Editor**

*The Consortium/ Oklahoma City, OK/ 2012-2013*

- Conceptually and copy-edited best-selling novels in the fantasy genre
- Wrote, edited, and published blog posts in WordPress, consistently providing content about editing and the publishing industry
- Oversaw internship program, mentoring a team of 2 interns in the editing department

## **Developmental Editor**

*Tate Publishing/Mustang, OK/ 2010-2012*

- Worked with over 20 authors at a time via phone and email to keep them abreast of editing timeline and issues
- Conceptually edited up to 15 manuscripts a month in a variety of genres including fantasy, romance, memoir and children's books
- Maintained tight deadlines of a four-week turnaround on manuscripts

## **Skills**

- Computer: Adobe Suite, including InDesign and Acrobat; Google Drive, including Slides and Sheets; Canva; HTML basics
- Editing: Chicago Manual of Style, 18<sup>th</sup> Edition, AP Stylebook

## **Achievements**

- Author of four published novels and one short story collection under the name Jessie Sanders, in the genres of Young Adult and fantasy
  - Into the Flames: <https://www.amazon.com/dp/B00I9D26WU>
  - Diving In: <https://www.amazon.com/dp/B00I9D3UFC>
  - To See Clearly: <https://www.amazon.com/dp/B072B96NYB>
  - Making Room: <https://www.amazon.com/dp/B0B8C9QZ4Z>